Kathleen M. Stewart

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<http://katgraphics.com>

**Objective**: To obtain a challenging position where I can use my skills and talents to contribute to the success of the organization

**Software Skills & Experience:**

Quark XPress, Adobe Illustrator, PhotoShop, Dreamweaver, Flash, Fireworks, HTML, FileMaker Pro, MS Office

Apple Macintosh OSX system software, knowledge of HTML, CSS

**Additional Skills & Experience:**

Experienced graphic designer with knowledge of preparing artwork for offset printing and sign printing

Excellent Writing Skills for ad and web copy

Self motivated with ability to work independently and communicate effectively with clients and colleagues

Portfolio available at: http://katgraphics.com/portfolio.html

**EDUCATION:**

University of Massachusetts, Certificate in Web Design, May, 2010

University of Massachusetts, Bachelors of Arts, Graduated Magna Cum Laude in Art/Design

**EXPERIENCE:**

**Katgraphics** 2/17/2003-Present

Graphic Designer

Work includes: Logo design and corporate branding, Artwork for print includes: business card, brochure, flyer production and tshirt design. Website design / production includes business brochure sites and ecommerce sites specializes in user and search engine friendly websites. Design and maintain company website, KatGraphics.com

**Vintage Vending Inc**., 288 N. Broadway, Salem, NH 03079, 4/16/97 – 2/16/2003

Website Manager, Graphic Designer

Oversaw all phases of e-commerce website creation and maintenance.

Developed and maintained navigation structure

Supervised staff in maintaining online product database

Computer Systems Manager

Select, set up and maintain all Macintosh computers, network devices and peripherals

Provide software / hardware support to all computer users

Work with outside contractors in technical matters

**Fruit of the Loom/ Pro Player**, Route 111, Hudson, NH, 4/12/86 - 3/17/97

T-Shirt Designer

Create original and custom designs for imprinted sportswear.

Introduced the computer to the design process

Art Director

Oversaw staff in creating custom art for clients

Worked with sales and print personnel to coordinate production

Developed and maintained production schedule to meet deadlines

Art Department Systems Manager

Select, set up and maintain all Macintosh computers, network devices and peripherals

Provide software / hardware support to all computer users

Work with outside contractors and IT staff in technical matters